

CORONADO UNIFIED SCHOOL DISTRICT GOVERNING BOARD  
REGULAR MEETING, November 19, 2015  
ADOPTED MINUTES

Kristina Cook ♦ Dawn Ovrom ♦ Lee Pontes ♦ Maria Simon ♦ Lou Smith  
Student Board Representative: Cheyne Ostrander  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

*Video of this meeting has been archived at [www.coronadotv.me](http://www.coronadotv.me)*

**Order of Business**

**1.0 CALL TO ORDER**

President Ovrom called the meeting to order at 3:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board Members were present: Dawn Ovrom, Maria Simon, Kristina Cook, Lee Pontes, and Lou Smith. Also present were Superintendent Jeffrey Felix, Associate Superintendent Keith Butler, Assistant Superintendent Richard Erhard, and Student Board Representative Cheyne Ostrander.

**2.0 CONVENE TO CLOSED SESSION**

The Board Convened to Closed Session at 3:30 PM.

**3.0 OPEN SESSION**

3.1 The Board reconvened to Open Session at 4:00 P.M. There was no action taken in Closed Session.

3.2 Pledge to the American Flag

3.3 Approve the Agenda **#24**

Motion: Smith Second: Simon Vote: 5-0

3.3 Agenda Item 3.7 – Comments from Board Members will be moved before Agenda Item 3.6-Superintendent’s Comments

3.4 Sophia Shaeffer and Jack Becker, students from Coronado Middle School updated the Board on their projects and activities.

3.5 Katie Potts from the American Heart Association presented an award to Principal Bill Cass and Sandy White for the successful Jump Rope for Heart Program at Silver Strand Elementary School.

3.6 Assistant Superintendent Richard Erhard was pleased to report to the Board the reformation of the Special Education Parent Advisory Committee (SEPAC). Mr. Erhard introduced the new SEPAC Officers: Co-Presidents Rita Alipour and Faith Peterson, Vice-President Heather Barnett, and Community Member Elizabeth Wampler will serve as corresponding secretary. Board Members were thrilled to hear that SEPAC has been reinstated.

3.7 Board Members gave an update on their site visits and activities for the month.

3.8 Superintendent Felix announced that after 30 years of serving children in private and public education, he was retiring effective July 1, 2016.

**4.0 COMMENTS FROM THE AUDIENCE**

- John Bonnett, President of CSEA, addressed the Board and personally thanked the CSEA Chapter 386 Negotiating Team and especially Joni Collins for reaching a successful three year contract agreement with the District.

- Rich Brady addressed the Board with an update on SAFE and CoSA activities.
- Nancy Parrett addressed the Board regarding a parenting networking group that has been created and asked the Board to also recognize this group as they do SEPAC.

## 5.0 APPROVAL OF CONSENT AGENDA

Motion: Smith Second: Simon Vote: 5-0 #25

- 5.1 Approve the Special Meeting Minutes of October 7, 2015, and Regular Meeting Minutes of October 15, 2015 Approve/Ratify Purchase Orders and Warrants
- 5.2 Accept Donations to the Coronado Unified School District Approve Certificated Personnel Register
- 5.3 Approve/Ratify Purchase Orders and Warrants
- 5.4 Approve/Ratify Contracts for Services
- 5.5 Approve Certificated Personnel Register
- 5.6 Approve Classified Personnel Register
- 5.7 Approve the Tentative Agreement between the California School Employees Association and its Coronado Chapter #386 and Coronado Unified School District
- 5.8 Approve the Proposed Job Classifications, Titles, and Descriptions for Coronado Unified School District Classified Employees
- 5.9 Developer Fee Accounting Annual Report
- 5.10 Ratify Change Order Numbers 12 through Change Order Number 17 from California Commercial Pools for the CUSD 2014/15-012 Pool Deck Replacement and Miscellaneous Improvements at the Brian Bent Memorial Aquatics Complex
- 5.11 Authorize Disposal of Surplus Property
- 5.12 Approve Out-of-State Conference
- 5.13 Approve and Adopt Revised Board Protocols, Numbers Two, and Eleven, within the Governance Handbook

## 6.0 ACTION ITEMS

### 6.1 Public Hearing on Sufficiency of Instructional Materials for 2015-2016

President Ovrom opened the Public Hearing at 4:53 PM. There was no public comment and the Public Hearing was closed at 4:54 PM

### 6.2 Adopt Resolution #15-11-01 on Sufficiency of Instructional Materials for 2015-2016

Motion: Pontes Second: Simon Vote: 5-0 #26

### 6.3 Public Hearing on Transitional Kindergarten (TK) and Kindergarten Instructional Minutes for 2015-2016

President Ovrom opened the Public Hearing at 4:55 PM. There was no public comment and the Public Hearing was closed at 4:55 PM

### 6.4 Approve a State Board of Education Waiver Indicating that Coronado Unified School District's Transitional Kindergarten and Kindergarten Instructional Minutes for 2015-2016 are not the same pursuant to EC 37202 #27

Motion: Simon Second: Cook Vote: 5-0

6.5 **Accept the Initial Proposal for Reopening Negotiations Presented by the Association of Coronado Teachers to the Coronado Unified School District** #28

Motion: Simon Second: Smith, the Board acknowledged ACT's sunshine proposal to reopen negotiations on Article XIV – Evaluation Procedures, Article XV – Hours and Adjunct Duties, and Article XXI – California and Federal Law Regarding Special Education.

The Board does not authorize discussion regarding salary provisions and class size, and enforces its contractual rights to not engage in 2016-17 negotiations on any contractual article covering salary and class size. Vote: 5-0

6.6 **Accept the Initial Proposal for Negotiations Presented by the Coronado Unified School District to the Association of Coronado Teachers to Negotiate the 2016-2017 School Calendar** #29

Motion: Simon Second: Cook Vote: 5-0

6.7 **Adopt Resolution Endorsing *Live Well San Diego* as the Foundation for a Healthy, Safe and Thriving District** #30

Motion: Cook Second: Simon Vote: 5-0

7.0 **REPORTS (See Agenda for Written Reports)**

7.1 **Learning Department Report, Including: 1) Department of Defense Education Activity (DoDEA) Project STEPS Annual Report 2014-15 (executive summary), 2) Instructional Materials Guidance, and 3) Coronado Middle School annual update to the Board**

Senior Director Claudia Gallant presented the DoDEA Project STEPS 2014-2015 Annual Report. Principal Jay Marquand and Assistant Principal Karin Mellina presented the Coronado Middle School's annual report.

7.2 **Human Resources Report (written)**

7.3 **Business Services Report Regarding the Addition of Two Positions for CUSD**

Associate Superintendent Keith Butler reported on the need for a Journeyman-level Maintenance Worker. This position does not currently exist. It is estimated that the Journeyman-level Maintenance Worker position will cost approximately \$65,008 in salary and benefits annually. It is estimated that the cost savings for this new position are, at a minimum, \$69,032.25 annually and that these savings are in addition to other work the position should be able to accomplish during the year, leading to enhanced service levels for school sites. Additionally, this position fully supports the work at all school sites by increasing our ability to respond more rapidly to maintenance needs. This position can be implemented at a much better than cost-neutral return on investment. The job description, salary, and classification, will be brought back to the Board.

The second position is that of an Accounting Assistant II. This classification does exist in the District as a result of the Ewing study adoptions done at this Board meeting. It is estimated that the Accounting Assistant II position will cost approximately \$51,984 in salary and benefits annually. It is estimated that the cost savings as detailed below for this new position are, at a minimum, \$46,908 to \$63,908 annually and that these savings are in addition to other work the position should be able to accomplish during the year, leading to enhanced service levels for school sites and reduced overtime expenses.

John Coolidge addressed the Board on this issue.

7.4 **Coronado Schools Board Association Annual Education Conference**

The Board and Superintendent discussed the upcoming CSBA Education Conference and which workshops they wished to attend.

**8.0 FIRST READING**

8.1 **Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Proposal/First Reading)**

**9.0 ORGANIZATIONAL BUSINESS**

9.1 **Proposed List of Agenda Items for Future Board Meetings**

9.2 **Upcoming Meetings**

- Organizational and Regular Board Meeting, Thursday, December 10, 2015
- Special Board Meeting, Thursday, December 17, 2015

**2.0 RECONVENE TO CLOSED SESSION**

The Board reconvened to Closed Session at 7:45 PM

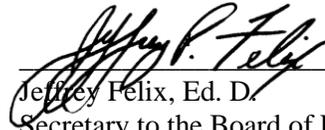
**9.0 RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 8:30 PM. No action was reported:

**11.0 ADJOURNED**

The meeting adjourned at 8:30 PM.

**Approved:**

  
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Jeffrey Felix, Ed. D.  
Secretary to the Board of Education